

CAMBRIDGE MAIN STREET
FARMERS' MARKET OPERATING RULES &
APPLICATION

PARTICULARS

- The following rules apply to the 2019 market season.

- The market is sponsored Downtown Cambridge, a Main Street organization and 501c3 non-profit. The Long Wharf Farmers Market's designated contact is Amanda Kidd, market@cambridgemainstreet.com

- The Market will operate on Thursdays from 3 pm to 6 pm, May through October. If the Market adds an additional day, the same rules included herein apply.

- Dues for the market are \$5 per day per space rented or \$13 per day per space rented. Included in the \$13 per day per space rental will include, boosted post via Facebook days leading up to market day. Dues will be collected by the Market Manager during operating hours. Market Manager has the ability to lessen or eliminate fees in some circumstances.

- Vendors not using their space(s) are to notify the Market Manager no later than 5 days prior to the market date (earlier if possible) so that they may be offered on a daily basis to other admitted vendors to the market which have not been assigned regular spaces.

- Set-up for the market begins at 2:00 pm, selling starts at 3:00 pm, and tear down begins at 6:00 pm. ***Please be appreciative of your fellow vendors and don't sell before start of market, and do not breakdown before the market is closed.***

- The following policy regarding layout and vendor vehicle traffic will apply:
 - The market will be laid out so that vendors sell to a common area in the center of the market.

 - No vendors will be permitted to enter the market after opening time **or remove their vehicles until the market closes for the day.**

 - Barricades will be placed at either end of the Market to ensure that vehicular and

- pedestrian traffic are kept separate with the assistance of vendors.
- In the event of severe inclement weather, the Market Manager may close the Market early. Vendors will be contacted via phone, email and/or facebook.

GENERAL MARKET RULES

- The purpose of the Cambridge Main Street Farmers' Market is to provide local producers with a public outlet for their seasonal produce and related items and foster community and social gathering.
- Farmers and other producers must come from Eastern Shore counties.
 - Farmers may sell no more than 25% produce grown elsewhere.
 - All produce that the farmer does not grow him/herself **MUST be labeled with the place of origin.** (MDA)
 - All farm stands **MUST** have the name of the farm clearly on the stand. (MDA)
 - 100% of Non-produce items must be produced by the vendor.
- Vendors must apply every year in writing for admission to the market listing their addresses, email and telephone numbers and what they intend to sell on the market on the attached application.
- The market will have a Market Manager who will oversee day to day operations of the market. The Market Manager is responsible to the Market's operating sponsor.
- Vendors must agree to adhere to the following regulations pertaining to products:
 - a. **It is the vendors' responsibility to secure all required state or county permits and hold relevant licensure.** Copies of licenses and permits must be presented to the Market

Manager by the start of the season.

- b. All scales used at the market must be registered with and inspected by the Maryland Department of Agriculture's Weights and Measures Section prior to their use at the market. Vendors selling packaged products (jams, preserves, etc.) **must comply** with the Maryland Packaging and Labeling Regulations.
 - c. Nursery stock offered for sale must be from operations in compliance with Maryland Department of Agriculture's nursery inspection and certification program. They must have a valid Nursery Inspection Certificate and/or a Plant Dealer's License.
 - d. Anyone wishing to sell eggs at the market must be in compliance with the Maryland Egg Law's Egg Inspection Program and supply the packer registration number on the application form for the market.
 - e. Vendors selling honey and bee products must have their colonies registered with the Maryland Department of Agriculture. They must hold a valid Certificate for Honey Bee Colony Registration.
- Vendors are required to maintain their stands in a neat and orderly fashion and be responsible for **removing all debris** from their stall area at the end of each market day.
 - Safety: All vendors are required to operate their stands in a safe manner so that customers do not trip or fall over produce, tables, boxes, etc. or slip on liquid spills, etc.
 - Vendors are required to make immediate safety changes when directed to do so by the Market Manager or a representative of the market's landlord/host management.
 - Notification of Market Manager: To facilitate orderly daily layout of the market(s), vendors are requested to notify the market manager in advance when they plan to begin participation in a given market. They are also asked to notify the market manager when they plan to discontinue participation for the season.
 - Market Hours: The market will adopt stated and posted operating hours at the beginning of each season. Any departure from these listed hours must be approved in advance by the Market Manager and/ or the Market Sub-committee.

- **Waiting List:** The market will have a waiting list policy as follows: All new applicants to the market will be placed on a market's waiting list if they are not admitted immediately to the market. This list will be kept in writing with copies available from the Market Manager. Each person on the list will be noted by name, address, telephone number and brief description of their product line. The date they were placed on the list will be included in their listing. Prior to each new market season each person on the waiting list will be asked if he or she wishes to remain on it.
- **Filling Market Slots:** First priority for filling new or replacement slots at the market will be from those persons on the waiting list. Replacement market slots will be filled by product line.
- **Compliance:** Vendors agree to comply with all applicable federal, state, and local governmental laws and regulations as well as all Health Department regulations.

Failure to comply with these rules and regulations may result in discontinuation of participation in the Market, and any fees, fines, citations, etc. enforced by local, state and federal authorities.

Cambridge Long Wharf Farmers' Market 2019 Application

Please return this page to the Market Manager with copies of relevant permits & licenses.

Business Name: _____

Address: _____

Contact:

Email: _____

Phones: _____

Facebook address (if applicable, for promotional purposes):

Web site address (if you have one): _____

Start date: _____ End date: _____

Frequency: ___ Weekly ___ Biweekly ___ Monthly

Interested in our Saturday Community Market: ___ Yes ___ No

Start date: _____ End date: _____

Frequency: ___ Weekly ___ Biweekly ___ Monthly

Products:

Anticipated Type and % Non-Produced Farmed Products to be sold: _____

Circle all that apply: Conventional Non-GMO Naturally Grown Kosher

Organic-Transitional Organic-Certified Organic-Exempt Grass Fed/Pastured

Will you accept: FMNP WIC/FVC SNAP Other _____

By signing below, I acknowledge that I have been given a copy of the rules and agree to follow them.

Signed: _____ Date: _____